

Minutes of the Biological Technologies Initiative Committee Meeting

June 26, 2001

Grant Hotel, San Diego, California

Next meeting: To be announced later

In Attendance: Mary Pat Huxley, Cathleen Davies, Wendie Johnston, Janice Toyoshima, Jeffrey O'Neal, Jim Harber, Elaine Johnson (Bio-Link). **Absent:** Mike Solow, Joan Stepsis, Terry Naylor.

Agenda	Discussion	Action	Person(s) responsible
<p>Acknowledgments and Transitions Mary Pat Huxley</p>	<p>* Cathleen Davies will end her term as Director of the SCBC. She will assume the role of Chairperson of the Statewide Committee. Thanks to Bob Renger for his years of service as Chairperson. * Janice Toyoshima will resign her role as Director of the San Joaquin Center, as she will be faculty member at Evergreen College starting in August. Elaine Johnson commented that a high school teacher in the San Jose area was already looking forward to Janice being there. * Joan Stepsis informed me that a new center director for the Southern California Biotech Center will be hired soon.</p>	<p>NA</p>	<p>_____</p>
<p>1. The resources portion of the ED>NET site has been dropped. Do the directors want it reinstated?</p>	<p>Directors voted to reinstate the resources. Also, please add back the maps of the ten regions of the California Community Colleges. And, a link to the Chancellor's Office from the ED>Net site does not exist.</p>	<p>Inform ED>Net director and others.</p>	<p>Mary Pat will contact appropriate people.</p>
<p>2. Directors need</p>	<p>Agreement.</p>	<p>Will do.</p>	<p>Each director will follow up</p>

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to add their events/meetings to the ED>Net Events page.			periodically on this.
3. Strategic Reports Committees: Committees to start work on their reports to be included in the final report.	<ol style="list-style-type: none"> 1. Marketing and Recruitment (Jeffrey and Mary Pat) 2. Strategies-Program Development (Wendie, Mike, Marvin, Joan) 3. Long term outreach to secondary programs (Cathleen, Bob and Jim (replacing Janice)) 	Committees look at recommendations from the 99-00 Annual Plan and begin to compile data and information for reports.	Reports due to Mary Pat by early August, as she presents the Annual Review to the Board of Governors in September of each year.
4. Are the hotlinks from the ED>NET to our sites working?	Elaine Johnson requested that all the regional and the state site be linked to Bio-Link	Check the links. If they are not working contact Tim Thayer via e-mail.	Each center director will check their link to the ED>Net site, and they will check that their site is linked to Bio-Link Web site. Mary Pat will follow up.
5. Directors, remember to check PDI for staff development opportunities.	General discussion on what the Professional Development Institute is and does. For Community College personnel only, not for business outreach.	Reminder	NA
6. Possibility of including academic senate members as part of each center advisory committee.	Discussion about pros and cons	Possible	Directors will include academic senate person at their discretion.
7. California Technology	Directors met with regional representatives from the CTTCA yesterday at the University	Directors encouraged to establish	Each ED>Net regional director. State Director will follow up.

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Trade and Commerce Agency (CTTCA) connection.	Club reception.	ties/communication with CTTCA regional representatives to explore mutually beneficial partnerships.	
8. Establish more communication between directors in regard to ideas/practices that could be beneficial to all centers	Develop a "Best Practices" meeting for Directors that would take place prior to the quarterly meeting, or expand the time frame for the quarterly meeting to a full day to accommodate more time to share ideas. Idea is to use other regional directors as resources.	Create a "standing agenda item" in each quarterly meeting to share best practices.	BTI Chair
9. The Board of Governors' new "workforce initiative"	General discussion about what it is, what it might cost in dollars and other resources, how it may or may not affect the Biotech Initiative	Wait on developments	---
10. Discussion about BTC committee and the state advisory BTC committee	<p>Are these committees the same?</p> <ul style="list-style-type: none"> ❑ Add business people to it ❑ In order to accommodate business people, perhaps have them attend only once a year but be available by phone/email; perhaps caboose the yearly meeting onto something like BIO's annual conference. ❑ BTC could possible video conference via clusters: one by one is too lonely. ❑ BTC might meet for the yearly meeting on the weekend only, fun place, BTC pay for it ❑ Perhaps a member of each regional committee be on the statewide committee 	Find out if these committees are the same from Terry Naylor. Create a broader committee membership.	Mary Pat will find out. Cathleen Davies and Mary Pat Huxley will work on widening the membership.

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	<ul style="list-style-type: none"> ❑ Numbers are important - Not too many, not too few ❑ Essentially the BTC committee exists in six pieces around the state of CA and I have a state meeting once per year. 		
11. Question about new grants from CCCCCO	Discussion about what distressed areas and outreach to colleges who never got ED>Net funds before really means	None	—
12. Other items of discussion	Need to inform members of committees how each regional advisory committee is part of the state interworking, too. So everyone knows they are regional AND part of the state advisory committee. We miss sharing success story times.	Create standing items in the agenda of each regional and state committee meeting.	Each regional director adds these items to their advisory committee meetings, and BTC Chair adds to agenda of state meeting. <ol style="list-style-type: none"> 1. Interconnection of all seven committees. 2. Success story times
13. Other ideas	<ol style="list-style-type: none"> 1. Create biotech professional development workshops and CHARGE for them. 2. Jeffery – Teacher development! Esp in K-12, for all those teachers who are not doing the kits who are not comfortable doing these kits – can’t train them in one workshop, need to follow up with second or more workshop(s). 3. Check that intellectual property that is developed as a result of these grants belongs to Chancellor’s Office or no. 	Suggest viewing state of Maryland MDBIO, where their money goes to education – Cathleen talked about it.	Mary Pat will follow up on the Maryland connection to see how they fund teacher education. Mary Pat will check on what entity owns intellectual property developed with ED>Net funds and inform regional directors.

REGIONAL CENTER UPDATES - will be included in next quarterly meeting